

## Surgical Loupes Refund Specialty Training (ST3-ST8)

### Refund Form 2023/2024

**INCOMPLETE FORMS WILL BE RETURNED TO SENDER**

#### Applicant Details **\*\*PLEASE USE BLOCK LETTERS\*\***

<b>Surname</b>		<b>First name</b>	
<b>IMC Number</b>		<b>Specialty</b>	
<b>Mobile Number</b>		<b>Email</b>	
<b>Address</b>			

#### Surgical Loupes Details

<b>Supplier Name</b>	<b>Date of Purchase</b>
<b>Cost</b>	<b>Receipt Attached</b> Yes                  No
<b>Other Funding Source</b> <b>NAME of Fund</b>	<b>Amount Received</b>
	<b>Date Received</b>

**I declare that:**

- All particulars stated on this form are complete, true and correct.
- If I make a false claim I will be required to repay all monies in full.
- I have paid all expenses claimed and attached relevant receipts.
- In respect of expenses claimed on this form, all refunds received to date from any other source are shown.
- To the best of my knowledge no part of these expenses will be voluntarily reimbursed to me.
- I have not received funding for Surgical Loupes in the 2019/2020, 2020/2021 2021/2022/2023 Surgical Loupes refund schemes.

#### Bank Details ( please enter if we do not currently have on file or recently changed)

<b>Bank Name</b>	<b>Bank Address</b>
<b>IBAN #</b>	<b>Swift Code #</b>

#### Signature of Trainee

**Date**

#### For Office Use

**Specialty Administrator Signature:**

**RCSI Code: AD47/C7334**

**RETURN COMPLETED FORM To:** [avrilcunningham@rcsi.ie](mailto:avrilcunningham@rcsi.ie) Surgical Training Centre, (Surgical Loupes) RCSI House, 121 St Stephen's Green, Dublin 2.

**RECEIPTS NOT INVOICES MUST BE SUBMITTED WITH FORM**



## **Notes:**

**The Surgical Loupes refund is available to: Surgical Trainees ST3 - ST8**

*Please note this fund is only available to Trainees who have not received funding from **2018- 2023** for Surgical Loupes from this refund scheme.*

If you received funding from the 2018 scheme you may apply for the loupes fund this year.  
However, preference will be given to first time applications.

The percentage of refunds issued are dependent on the volume of applications in a single year and can fluctuate.

**Audit** A percentage of the claims made to the surgical loupes refund scheme maybe audited.

## **Payment**

Once your claim has been reviewed and processed by the Surgical Affairs, RCSI, we will aim to have payments processed by the end of May 2024. Please note applications not in good order can delay payment.

## **Return the completed form to the Royal College of Surgeons in Ireland (RCSI)**

Surgical Training,  
Avril Cunningham, (Surgical Loupes)  
RCSI House,  
121 St Stephen's Green, Dublin  
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